

AU PAIR APPLICATION FORM

Please use blue or black ink pen and capital letters!!!

Please attach 4
passports
smiling photos



Au Pair

Au Pair Plus

Mother's Help

Length of stay: 6 mths 10 mths 12 mths mths

Earliest date I could start:..... Latest date I could start:

Which area do you prefer: London City Small town Country

Surname of applicant:

First name of applicant:

Address:

Postal code: Town: Country:

Home phone (incl. Area code): +/.../.../

Mobile: Work:

Email:@.....

Date and place of birth:..... Age:.....

Height: Weight: Marital status:.....

Nationality:..... Passport nr: Valid until:.....

Religion: Do you practice? Yes No

Age and sex of brothers and sisters:

Profession of parents: father:..... mother:

Do you smoke? Yes No

If yes, how many cigarettes a day?

Could you refrain from smoking in your host family's house? Yes No

Do you have a driving licence? Yes No

If yes, since when?

Driving experience: Good Sufficient Poor None

Where have you been driving? City Town Country

Will you be willing to drive in the host country? Yes No

Have you ever had a car accident? Yes No

Are you a vegetarian? Yes No

Do you have any special diets? Yes No

If yes, what kind?

Do you like animals? Yes No

Would you look after animals, feeding pets, walking dogs? Yes No

Can you swim? Yes No

Can you ride a horse? Yes No

What do you do in your free time?

Do you play any musical instruments?

Do you live with your parents? Yes No

Have you ever lived away from home? Yes No

If yes, where and for how long?

Do you have knowledge of first aid or life saving? Yes No

Do you suffer from any allergies? Yes No

If yes, which ones?

Are you taking any medications? Yes No

If yes, what kind?

Do you have any diseases?

Knowledge of languages	Good	Sufficient	Poor	None
English:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
French:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
German:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spanish:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other:

Would you like to attend a language course? Yes No

What kind of education diploma do you have?

Have you ever visited the country where you are applying to go? Yes No

If yes, please explain purpose:

What ages of the children you would like to look after:

- New born 1-3 years 6-10 years Disabled
 9-12 months 3-6 years 10 + years

Have you taken any course relating to childcare? Yes No

If yes, what kind?

How many children would you like to look after?

Are you willing to work with a: Single mother Single father

Do you have experience in housework? Yes No

If yes, please specify:

What kind of previous jobs did you do?

Have you ever been in conflict with the law? Yes No

If yes, please specify:

Please supply one name and number that we can contact in case of emergency:

Name:..... Tel:

I confirm that the information given in my application is true and correct. I am aware that untrue statements will result in removal from programme or repatriation. I herewith confirm that I have read all information provided by the agency and that I understood their contents.

Date:/...../..... Signature:

Dear family letter:

.....

.....

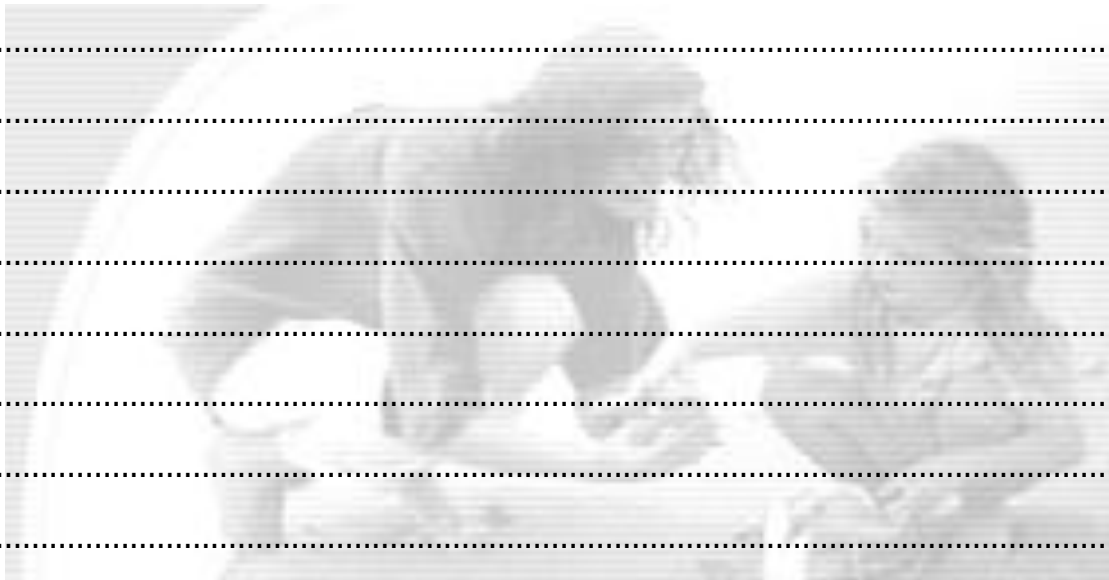
.....

.....

.....

.....

.....



.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....



Yours sincerely,

.....

AU PAIR AGREEMENT

- 1.** I, confirm that I have read all written material provided by the Au Pair agency and that I fulfil all criteria. I understand that the Au Pair programme is a cultural exchange programme and not a contract of work. I am aware that being an Au Pair requires a high degree of both responsibility and flexibility and that I must take my duties seriously.
- 2.** I confirm that I have answered all questions honestly and that all information in the application is true.
- 3.** After confirmation of placement, I shall stay in touch with my host-family and shall inform them of my travel arrangements. I agree not to travel to my host-family until I received an official confirmation of placement from the Au Pair agency.
- 4.** I shall familiarise myself with all (if any) visa requirements. I shall obtain necessary documents (e.g. valid passport) prior to departure and shall not enter my host-country without a proper visa (if required).
- 5.** I agree to cover all costs for language courses, travel to and from my host-country (unless otherwise stated in the programme guidelines) and any debt incurred (e.g. telephone bills, etc.). I shall bring emergency funds with me (as recommended by the Au Pair agency) to pay for unforeseen expenses.
- 6.** I am familiar with and agree to abide by all programme guidelines and conditions, in particular those regarding: the number and distribution of working hours, Au Pair duties, pocket money, free time, holidays, language courses, transportation costs, insurance and the termination of an Au Pair arrangement.
- 7.** Upon arrival in my host-country, I shall discuss in detail with my host-family the daily or weekly routine and my and their expectations of the Au Pair programme.
- 8.** I shall carry out my childcare and light housekeeping duties with diligence. In addition to my Au Pair duties, I agree to keep my room clean and neat and to make a fair contribution to the cleanliness of the "common area" of my host family's home.
- 9.** I agree to abide by all rules set by the host-family (e.g. use of the telephone and facilities within the home, daytime and overnight visitors, curfew, smoking, etc.). During my stay I shall behave in a manner, which does not reflect badly upon my host-family, and both Au Pair agencies and my country home.
- 10.** I shall seek the advice of the host-family before administering any form of discipline on the children. Under no circumstances shall I hit the children or leave them alone.
- 11.** I shall discuss with my host-family any arrangements for holidays well in advance.
- 12.** I shall make a concerted effort to experience the culture of my host-country and to learn the language. I shall respect cultural differences and display tolerance towards others.

- 13.** I realise that the success of my Au Pair stay depends largely on my own initiative. I shall try to integrate myself into family life and should any problem arise, communicate openly with the family and actively seek a solution.
- 14.** If I have any problems or questions, which cannot be discussed and resolved with the host-family, I shall contact the Au Pair agency in my host-country for assistance.
- 15.** I shall make every effort to resolve any differences with my host-family. If no solution can be reached and I decide to leave the family, I agree to give 14 days advanced notice. During this time period, I shall perform my normal duties and receive room, board and pocket money. If I request to be placed with a new family, I realise this might involve moving to a different city.
- 16.** I understand that I shall be expelled from the programme and must return home if:
 - ↪ I fail to abide by this agreement or programme guidelines.
 - ↪ I falsify any information in my application (e.g. regarding smoking, childcare experience, health, etc.).
 - ↪ I begin my Au Pair stay before receiving any official confirmation of placement from the Au Pair agency or a proper visa.
 - ↪ I am responsible for repeated problems with several families
 - ↪ I disobey the laws of my host-country.
- 17.** I agree to leave my host-country before my visa or residence permit expires (if applicable).
- 18.** I shall not undertake any other paid employment and will perform only those tasks related to the Au Pair programme.
- 19.** Should I decide to cancel my application, I shall inform the Au Pair agency at once.
- 20.** I shall notify the Au Pair agency immediately if there are any changes to the information included in my application.
- 21.** I shall not hold APNI responsible for any losses, injury or damage that may occur during the placement.

Signed:

Date:/...../.....

Place:

Signature:

CHARACTER REFERENCE



Name of the applicant:.....

For how long have you known the applicant?

How do you know the applicant?.....

Why would you recommend the applicant to a family abroad?

.....
.....
.....

What are her/his best qualities?

.....
.....

What are her/his weaknesses?

.....
.....

Please describe the applicant:

.....
.....
.....
.....

Your name:.....

Address:
.....
.....
.....

Telephone (private): Telephone (office):

Date: Signature:.....

CHILDCARE REFERENCE



Name of the applicant:.....

For how long did you employ the applicant?

When did she/he last look after your children?

Did she/he work regularly or occasionally for you?.....

Please state the number and age of the children she/he looked after?

.....

Please explain the applicant's duties in your home. Did she/he help with the household chores?

.....
.....
.....

Did the applicant live with your family?.....

How did she/he get along with the children? Please consider the following aspects: love for children, understanding of children, responsibility, maturity and ability to work with adults.

.....
.....
.....
.....
.....

Your name:.....

Address:
.....
.....
.....

Telephone (private): Telephone (office):

Date: Signature:.....

**Should an employer wish to submit a reference confidentially, it should be sent to:
Au Pair Network International, Southbank House, Black Prince Road, London SE1 7SJ**

CHILDCARE REFERENCE



Name of the applicant:.....

For how long did you employ the applicant?

When did she/he last look after your children?

Did she/he work regularly or occasionally for you?.....

Please state the number and age of the children she/he looked after?

.....

Please explain the applicant's duties in your home. Did she/he help with the household chores?

.....
.....
.....

Did the applicant live with your family?

How did she/he get along with the children? Please consider the following aspects: love for children, understanding of children, responsibility, maturity and ability to work with adults.

.....
.....
.....
.....
.....

Your name:.....

Address:
.....
.....
.....

Telephone (private): Telephone (office):

Date: Signature:.....

**Should an employer wish to submit a reference confidentially, it should be sent to:
Au Pair Network International, Southbank House, Black Prince Road, London SE1 7SJ**



MEDICAL REPORT

Name:

Address:

Tick the appropriate box if the above-mentioned person suffers from or has ever had:

Tuberculosis	<input type="checkbox"/>	Migraine	<input type="checkbox"/>	Diabetes	<input type="checkbox"/>
Asthma	<input type="checkbox"/>	Rheumatic fever	<input type="checkbox"/>	Hepatitis	<input type="checkbox"/>
Depression	<input type="checkbox"/>	Anorexia	<input type="checkbox"/>	Bulimia	<input type="checkbox"/>

If you have answered yes to any of the above give details including dates as applicable:

.....

Does the above-mentioned person suffer from any allergies?

Penicillin	<input type="checkbox"/>	Hay fever	<input type="checkbox"/>	Other drugs	<input type="checkbox"/>
Food additives	<input type="checkbox"/>	Insect stings	<input type="checkbox"/>	Animals	<input type="checkbox"/>

Other:

If you have answered yes to any of the above give full details:

.....

	Yes	No
Is her/ his physical activity restricted in any way?	<input type="checkbox"/>	<input type="checkbox"/>
Is the above-mentioned person currently taking any medications?	<input type="checkbox"/>	<input type="checkbox"/>
Does the above-mentioned person have any chronic or recurring illness?	<input type="checkbox"/>	<input type="checkbox"/>

If you have answered yes to the previous question give the details please:

.....

Please review the information provided by the application overleaf, and give your opinion of the applicant's general state of health:

Excellent Good Satisfactory Poor

Doctor's name and address:

.....
.....
.....

City, date: Signature, stamp: